**Attendance**

Jordan – present

Kayleigh – present

Kaan – absent (unwell)

Due to issues with our teamwork and its overall framework, we have struggled to stay organised. As a result, we are behind. We are struggling with GitHub too. We are hoping to get a grasp of it by the end of the week so that we can finish the website.

**Agenda Items**

1. Sort out GitHub, how to properly get access of website etc
2. Finish up CSS so that HTML can then be complete
3. Write up individual ethics/reflection component
4. Complete choices (got pushed due to issues above)
5. If there is time, work on slideshow

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| **Action Items** | **Owner(s)** | **Deadline** | **Status** |
| 1 | Kayleigh Teresa Roffe | 27/05/22 | In Progress |
| 2 | Jordan Daubney | 29/05/2022 | In Progress |
| 3 | EVERYONE | 29/05/22 | In Progress |
| 4 | Kayleigh Teresa Roffe | 29/05/22 | In Progress |
| 5 | EVERYONE | 02/06/22 | In Progress |